



Demonstration

ILLINOIS ADMINISTRATIVE CODE, TITLE 44, SECTION 5000.940 Demonstrations, requires that all groups requesting permission to demonstrate on CMS owned property must provide the Building Manager with specific information a minimum of 48 hours prior to demonstration. Permit approval or denial will be based upon compliance with official rules and submittal of this completed Demonstration Request Form.

Name of Demonstration Group: _____

Address: _____ Telephone No. _____

Purpose of Demonstration: _____

Name of Officers: _____

Demonstration Site:

Demonstration Date: _____ Time: _____

Number of Participants: _____ Number of Marshals: _____

(MANDATORY: ONE MARSHAL FOR EVERY 25 PARTICIPANTS. EACH WITH IDENTIFIABLE INSIGNIA.)

Demonstrators:

1. must not interfere with the movement of vehicular traffic
2. activity must be contained in area designated
3. activity must not create a health and/or safety hazard
4. activity must not be commercial
5. activity must not conflict in date, time or place of another activity
6. activity must not create unreasonable risk of damage to State property
7. activity must conform to all Building Use Rules.

I understand by signing this Demonstration Request Form that I have read and agree to abide by the State of Illinois, Central Management Services, Office Building Rules.

Official Representing Demonstration Group (date)

Recommendations/Notes:

Wilma J. Wilbon
Special Events Administrator
312-814-6676~Office
312-814-3092~Fax

Building Manager	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
ISP	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No



DEMONSTRATIONS/RALLIES

Illinois Administrative Code, Title 44, Section 5000.940 Demonstrations, requires that all groups requesting permission to demonstrate on CMS-owned property must provide the Building Manager with specific information regarding the event, at least 48 hours prior to demonstration. Permit approval or denial will be based upon compliance with official rules and submittal of a Demonstration Request Form.

All demonstration activities are prohibited unless the following rules are adhered to:

1. The written request must state the name of the group/organization, names and addresses of all offices or leaders, name of the facility where demonstration will be held, date, time, and equipment that will be used.
2. Demonstrations at state buildings must be held during normal business hours, Monday - Friday.
3. ~~Groups with 100 or more participants must have one marshal for every 25 participants.~~ Each marshal must have an identifiable insignia. The marshal's duties shall include making certain, to the best of his/her ability under the circumstances, that the conditions of the permit are met, that compliance with the rules occur, that the demonstrations remain peaceful and orderly, and the participants remain within the physical boundaries of the permit.
4. A permit must be issued by the Department of Central Management Services or its representatives.
5. A permit will be denied if:
 - a. the activity will unreasonably interfere with the movement of vehicular traffic in the parking lots, garage, or loading docks, or persons within the building or grounds;
 - b. activity does not occur in the area designated and will create or cause a health and/or safety hazard and will impede substantially the performance of public business to be conducted in the area;
 - c. endanger health and safety of permit applicants or others;
 - d. be a commercial activity;
 - e. conflict in date, time, and place with a previously scheduled activity;
 - f. create an unreasonable risk of damage to state property.
6. A denied permit may be appealed to the Director of the Department of Central Management Services at least 24 hours prior to the time of the requested demonstration.
7. Violation of the provisions of a permit will be grounds for removal from the premises. Any exemption from the provisions must be approved by the Director.

8. Prohibited Activities:

- a. No person or organization shall camp, erect a tent, structure, platform, sign, or similar device on the grounds or within the building.
- b. No person or organization shall block, obstruct, or impede any doorway, stairway, corridor, escalator, elevator, or convenience of facility in the building.
- c. No posters or signs may be carried above the first floor of the building except with written permission of the Building Manager or security personnel. No sticks, poles, or laths may be used to carry any sign or placard into the building.
- d. No person or group of persons shall use any electronic loudspeaker, bullhorn, or other amplifying device within the building grounds, unless prior permission has been granted.
- ~~e. No signs, posters, stickers, or decals for demonstration purposes may be affixed in any way to the walls, railings, floors, or ceilings of the building.~~
- f. No displays or structures may be erected without the written permission of the Department. Permission shall be granted if the display structure is part of a symbolic expression in the exercise of free speech guaranteed by the First Amendment to the United States Constitution and Article I, Section 4 and 5 of the 1970 Illinois Constitution.
- g. The noise level from demonstrators, picketers, and protestors of any group or groups, or as individuals within the building shall not exceed a decibel level of 85dB(A). If the noise level from these persons exceeds this limit, the Building Manager or other authorized representatives shall direct all persons to decrease the noise or to reduce the number of people within the building to lower the noise level to the specified level.
- h. No persons or organization shall damage, destroy, remove, deface or defile, tarnish, or injure in any way state property within the building or on the grounds thereof. All persons and organizations engaging in this type of prohibited activity will be responsible for all costs, expenses, damages, and liability resulting from their own actions or the actions of persons or organizations controlled or directed by them at the time if there is damage to State property.
- i. Any violation of the prohibited activities listed in subsections (a) through (h) of this section or failure to follow requests of security personnel may result in individuals or groups being removed from the premises.