

# YOUR COMMUNITY IS CONSIDERING DEPLOYMENT OF ALPR CAMERAS?

As communities across Illinois consider purchasing and deploying Automatic License Plate Readers (ALPRs), here are a few key things to bring up to your city council or community group reviewing the proposal.

## OVERSIGHT & ADMINISTRATION

- Designate personnel to be responsible for administering and overseeing the ALPR program and system. Assure that only this personnel be able to access data from the ALPR system.
- Establish a maximum data retention period (suggested: 90 days at the most) for downloaded ALPR images.
- Establish guidelines for sharing ALPR images with other agencies and third parties.

## TRAINING & ACCOUNTABILITY

- Require users of the system to receive training on permissible use of the system prior to gaining access.
- Designate an external individual or entity with privacy, civil rights/civil liberties expertise to receive reported errors and violations and help maintain external oversight of implementation of ALPR privacy, civil rights, and civil liberties protections.
- Specify mechanism for users or other personnel to report errors and suspected or confirmed violations of ALPR policy.

## PERMISSIBLE USE

- ALPR system should be accessible only to users who need the data to fulfill a specific criminal justice purpose.
- Agencies should maintain recordkeeping practices (i.e., comprehensive audit logging) that document all deployments and uses of the ALPR system, as well as sharing of ALPR data with other governmental agencies.
- All purposes other than a specific criminal justice purpose are to be prohibited
- Identify what ALPR information may not be sought, retained, shared, or disclosed.

## TRANSPARENCY & AUDIT

- Perform an annual policy review to consider appropriate changes in response to implementation experience, guidance from oversight or advisory bodies, applicable law, technology, and public expectations.
- Disclose location of all ALPR devices, and provide public notice if they are being relocated.
- Disclose metrics and outcomes re: the cost, expense, and use of ALPR systems to the public on a regular basis.

Find more information and a full list of recommendations at [www.aclu-il.org/alprs](http://www.aclu-il.org/alprs).